



Center for Child & Family Development Assessment Services Agreement

Welcome to the Center for Child & Family Development. We provide a broad range of services to our clients, including psychological and psychoeducational assessment. This document contains important information about our professional services and practice policies.

The fee for the initial intake interview is \$295. This is a consultation during which background information and history will be taken and a testing battery will be formulated and discussed. The remainder of testing services are billed at \$250 per hour. This includes time spent on test administration, scoring, interpretation of results, report writing, and a feedback session. At the feedback session, copies of the report are provided and results and recommendations are explained. The number of office visits and hours required for testing services varies depending on the battery administered. The examiner can provide an estimate for you after the initial intake interview.

Once an assessment has been scheduled, it is difficult for us to reschedule. Therefore, once a testing appointment is scheduled, you will be expected to pay a \$150 cancellation fee unless you provide 24 hours advance notice of cancellation.

Psychological testing assumes that the person conducting the evaluation is unbiased and will give their professional opinion based on the information provided. The purpose of the assessment is for objective evaluation only, not for treatment or consultation. Therefore, no doctor-client relationship exists.

Testing results are confidential unless the courts mandate the release of psychological records. Additionally, if you choose to submit your financial receipts to your insurance company for reimbursement, your testing information will become part of your Personal Health Information and subject to the rules of HIPAA. Signed authorizations will be required should you wish us to release records to other professionals. Children ages 14 years and older will also be required to sign such authorizations.

Payment is expected at the time of service and may be in the form of credit card, cash, or check (made out to "CCFD"). Reports are written after all payments have been received. If your account has not been paid for more than 120 days and arrangements for payment have not been agreed upon, we have the option of using legal means to secure the payment. This may involve hiring a collection agency, which will require us to disclose otherwise confidential information. In most collection situations, the only information we release regarding a client's treatment is

his/her name, the nature of services provided, and the amount due. The client will be responsible for all collection fees incurred.

By signing this document, you are consenting to psychological testing for yourself or your minor child and agreeing to the fees and disclosure policies.

Client's name (please print)

Client's signature (if 14 years of age or older)

Date

Parent/Legal Guardian signature (in case of minor)

Date

Parent/Legal Guardian signature (in case of minor)

Date